

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Computer Terms

- |   |                       |
|---|-----------------------|
| 1. A temporary storage area used when you copy or cut data.   | A. Document           |
| 2. The area on your computer screen where you can arrange objects such as icons, folders, and files so you can access them quickly.                                     | B. Hard Disk          |
| 3. When a window is <i>Minimized</i> , it reduces the window to a button on the Taskbar.  | C. Local Area Network |
| 4. A type of data storage (temporarily stores data) used in computers that is generally located on the motherboard.   | D. Blind Copy         |
| 5. Is a copy of a note sent to an addressee other than the main addressee.  | E. RAM                |
| 6. Sometimes referred to as storage devices.  | F. Read Only Memory   |
| 7. The button on the title bar of all Windows workstation windows that enables you to close a window quickly.   | G. Disk Drive         |
| 8. An object used to store electronic information such as text, pictures, or sounds.  | H. Maximize           |
| 9. When a window is <i>Maximized</i> the window fills all available screen area. The Maximize button on the screen toggles between Maximize and Restore.                | I. Carbon Copy        |
| 10. Allows the sender of a message to conceal the person entered in the Bcc: field from the other recipients.   | J. Close Button       |
| 11. PC's connected inside the same building.  | K. My Computer Icon   |
| 12. Is meant for permanent storage.   | L. Desktop            |
| 13. A data file created in any Windows application and stored in a folder.  | M. Network            |
| 14. This network is composed of sites across distances and connected via phone lines.   | N. Username           |
| 15. A folder that brings together all of the command, control, and configuration functions of your computer and enables you to customize them to suit your preferences. | O. Clipboard          |
| 16. Two or more computers connected to each other in order to share resources such as printers, files, or programs.   | P. Minimize           |
| 17. A unique name identifying a user on a computer system.  | Q. Control Panel      |
| 18. The object that holds the contents of all the items on your computer, including disk drives, programs, folders, and files.  | R. Wide Area Network  |
| 19. The fixed disk contained within the computer used to permanently store information.   | S. File               |

# Computer Terms And Definitions Worksheet

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**Webster's New World Dictionary of Computer Terms** Laura Darcy,1988 This user friendly guide to computer language completely updated with material especially geared to the needs of personal computer users provides clear jargon free definitions for 2 500 terms

**Using Computers in History** M.J. Lewis,Roger Lloyd-Jones,2005-11-23 Using Computers in History is designed to introduce students to historical computing through practical workshop exercises With topics such as the pattern of nineteenth century emigration from the UK the performance of the American and German economies in the 1930s and the Lancashire cotton industry Lloyd Jones and Lewis explain and illustrate the possible uses of the computer for the historian Using Computers in History raises awareness of the use of computers as an important tool for the historian provides a practical introduction to basic computer terminology includes high quality diagrams of the screen displays which should appear at each stage examines the use of spreadsheets and how to design and work with them discusses the different software packages available concentrating on Microsoft Excel 4 includes spreadsheet exercises based around a range of historical data sets explores the use of databases shows how to construct them gives guidelines for further study prompts students to apply the skills they have learnt to a number of examples

Reader's Digest 1,001 Computer Hints & Tips Reader's Digest Editors,2001 Whether you're a PC novice or you're already familiar with certain aspects of your PC the book will help you get more from your PC It's packed with simple detailed explanations to help you expand your knowledge

Dictionary of Computer Terms Bryan Pfaffenberger,2000

*Information Systems for You* Stephen Doyle,2001 Information Systems for you is a world leading text with a deserved reputation for underpinning knowledge written in an extremely clear and accessible fashion Recommended by exam boards it has been revised and updated for today's secondary courses in ICT subjects and to address today's issues in computer technology

**The BCS Glossary of ICT and Computing Terms** ,2005 Eleventh edition The British Computer Society LOGO Completely updated to cover new technology areas such as mobile and wireless technology and security issues this new edition of the BCS Glossary remains THE source for ICT and Computing terminology up to date with the terminology can be daunting The eleventh edition of this well established authoritative glossary assumes no previous computing knowledge and uses simple language and numerous illustrations to guide and educate the reader related terms together in such a way that the definitions are always placed in context to help understanding and wireless technology and wider coverage of security issues Structured around four themes how computer systems are used what they are made of how they are developed and how they work Includes over 40 detailed

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**Computer Dictionary** Donald D. Spencer,1992 Contains over 5800 of the most important computer terms defined in easy to understand language      *Computer Terms* Susan Sherwin,1993-02      *InfoWorld* ,1983-08-15 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers InfoWorld also celebrates people companies and projects      **Teaching and Computers** ,1988      **IBM Personal Computer XT, the Software Guide** Gerald VanDiver,1983 Provides Detailed Product Descriptions Information for Each Program Guides Are Sectioned by Categories Subcategories      **InfoWorld** ,1985-09-16 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers InfoWorld also celebrates people companies and projects      **Dictionary of Computing** S. M. H. Collin,2002 Annotation The ultimate resource guide for keeping up with computer industry lingo      **ESL Resource Book for Engineers and Scientists** Elaine Campbell,1995-11-03 Combines the fundamentals of technical writing and verbal communication with essential English as a second language ESL skills Contains a range of actual examples and case studies to enable non native English speaking professionals to write clear and effective documentation      **Elements of Literature, Grade 6** Holt Rinehart & Winston,2002 Collections of literary works and accompanying lessons covering conflict autobiography poetry main ideas short story drama subjective and objective writing and mythology and folk tales  
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