

Construction Project Documentation Checklist

Project No. _____
 Project No. _____
 County _____
 Contractor _____
 Inspector _____
 Audit by _____
 Date _____

1.0 Items Conducted Early in the Project

1.01	Doc Express includes a copy of: Items to be placed in Doc Express Drawer
	Contract documents Drawer
	— Bid Proposal
	— Addendums
	— Contract
	— Developmental Specifications
	— Special Provisions
	— Supplemental Specifications
	— DBE Commitment Report (Federal Projects Only)
	— Storm Water Permit
	— System NPDES General Permit No. 2 from the Iowa DNR
	— Final Highway Funding Sources
	— Preconstruction meeting minutes/attendance list
	— CPM Schedule
	— Utility Bid Attachments
	— ROW Bid Attachments
	Plan Drawer
	— Plans
	— Plan Revisions
	Contract Signing Drawer
	— Contractor Railroad Protective Insurance
	Payrolls Drawer
	— Wage Decision/Pre-determined Wage Rate

1.02	Material Certifications to cover all Materials Incorporated Various forms, C.M. 3.31 & Section 1106, Materials Acceptance Report
Check during the course of the project that all materials incorporated in the project have proper certifications before authorizing payment.	

Construction Project Documentation

Nicholas James Goss



Construction Project Documentation:

Construction Project Documentation Ohio. Department of Transportation. Office of Highway Management. Construction Management Section,2001 **The Building Professional's Guide to Contract Documents** Waller S. Poage,1990 Latest changes to AIA prototype contracts Updates on industry documentation Covers all aspects of construction documentation

Overview of the primary product of the design professional contract documents Full discussion of professional roles Owner designer and contractor liability **Print and Specifications Reading for Construction** Ron Russell,2011-10-20

ACCURATELY INTERPRET GRAPHIC AND WRITTEN CONSTRUCTION DOCUMENTS Construction documents are the vital link between the architect's vision and the finished physical structure Building professionals must accurately read and follow these documents in order to build a given design in the most efficient way possible **Print and Specifications Reading for Construction** explains exactly how to interpret construction documents offering students and professionals a complete package for learning and understanding The text clearly lays out different graphic and written document types how they developed what information they contain and their current use in residential and commercial construction today Next it looks in depth at the documents revealing how each type works in action through example projects Alongside the text online access to three complete sets of sample sheets gives you experience working with prints and specifications Inside you will discover How to solve real construction problems in large scale residential and commercial projects Coverage of architectural structural mechanical electrical plumbing and civil drawings and specifications Relevant terminology for and practical applications of sustainability and Building Information Modeling BIM Practice questions and exercises throughout An all in one reference that combines clearly written text complete document sample sets and up to date digital resources **Print and Specifications Reading for Construction** is an essential companion for anyone learning or practicing construction or contracting **Construction Documents and Contracting** Joseph D. Coleman,2004 This book provides readers with detailed coverage of the documents generated during the building construction process Introducing readers to the major participants and their responsibilities to the documents commonly produced during the design and construction of a building the First Edition focuses on the origin and format which documents are used and why how documents are used in the real world and how they work together as a system which ties the whole process together For professionals with a career or interest in residential construction construction law commercial construction construction claims and or construction management The Construction Project Marilyn Klinger,Marianne Susong,2006 **The Practical Guide to Project**

Management Documentation John Rakos,Karen Dhanraj,Scott Kennedy,Laverne Fleck,Steve Jackson,James Harris,2015-03-17 **Project Management** The one stop resource for project management documentation and templates for all projects The success of any project is crucially dependent on the documents produced for it **The Practical Guide to Project Management Documentation** provides a complete and reliable source of explanations and examples for every possible project

related document from the proposal business case and project plan to the status report and final post project review The Practical Guide to Project Management Documentation is packed with material that slashes the time and effort expended on producing new documents from scratch Following the processes in the Project Management Institute's PMBOK Guide this one stop full service book also offers tips and techniques for working with documents in each project process Documentation for several project client scenarios is addressed including internal and externally contracted projects A single project the construction of a water theme park is used as the case study for all the document examples An included CD ROM provides all the documents from the book as Microsoft Word r files Readers can use these as a framework to develop their own project documents The Practical Guide to Project Management Documentation is an unmatched reference for the numerous documents essential to project managers in all industries PMBOK is a registered mark of the Project Management Institute Inc

Construction Project Documentation Jack Fullerton, Alaska Transportation Technology Transfer Program, Alaska. Department of Transportation and Public Facilities, 1994* *A Framework for Enhancing Contract-related Documentation in Construction* Parinaz Jafari, 2021 The management of project documentation involves processing a large amount of important information embedded in different contract and project specification documents Although contract related documentation is critical for effective information flow and in turn successful project management it remains a relatively underexplored area of construction management research and practice The few studies that have explored document processes in construction have limited their focus on the development and improvement of various document management systems These improvements however have failed to achieve the anticipated performance in construction Documentation requirements remain scattered haphazardly throughout project contracts complicating their identification and management by practitioners Moreover documentation processes are often overlooked and mismanaged lack efficient planning and are prone to variability ultimately resulting in time and cost inefficiency Structured methods capable of addressing the underlying problems and limitations of contract related documentation in construction however have yet to be developed This thesis is proposing a two phase framework designed to enhance documentation communication and sharing practices in both the planning and execution and control phases of construction projects For the planning phase a method capable of automating a portion of the administrative process and enhancing decision support for administrative resource planning is proposed Here a natural language processing approach capable of automatically extracting documentation requirements embedded in contract documents was developed Then a Monte Carlo simulation model was created and used to predict the overhead costs and durations associated with completing contract related documentation Application of the planning phase portion of the framework is anticipated to improve estimation and planning of administrative resources while also enhancing the ability of practitioners to negotiate for the reduction of redundant or irrelevant contract requirements thereby improving value to all stakeholders During the execution and control phase of documentation processes Lean approaches and network studies are

used to enhance the overall performance of documentation processes in construction projects First a structured procedure for applying Lean construction principles to enhance and support document management processes through the reduction of hidden waste such as non value adding activities is proposed In this procedure value stream mapping is integrated with simulation modeling to quantitatively assess the performance of the documentation process to identify potential improvements to the current process and to quantitatively predict the impact of proposed improvements on future project performance Then social network analysis is employed to measure and analyze communication of project participants in the documentation process network Application of the execution and control portion of the framework is expected to reduce waste rework omissions and errors in turn increasing profit and value for both contractors and clients The feasibility and functionality of the proposed framework was validated using practical case studies the results of which have also provided valuable information for practitioners Altogether this research has developed a procedure that can facilitate 1 the extraction of documentation requirements 2 the forecasting of process time and cost uncertainty measurements 3 the elimination of excess production and document processing to increase transparency and reduce waste within the administrative process and 4 the discovery and quantification of documentation process networks for improved efficiency

The Architect's Handbook of Professional Practice American Institute of Architects,2013-01-11 The definitive guide to architectural practice Business legal and technical trends in architecture are constantly changing The Architect s Handbook of Professional Practice has offered firms the latest guidance on those trends since 1920 The Fifteenth Edition of this indispensable guide features nearly two thirds new content and covers all aspects of contemporary practice including updated material on Small firm practice use of technologies such as BIM and project delivery methods such as IPD and architect led design build Career development and licensure for emerging professionals and state mandated continuing education for established architects Business management topics such as organizational development marketing finance and human resources Research as an integrated aspect of architectural practice featuring such topics as evidence based design and research in a small firm context The Fifteenth Edition of The Architect s Handbook of Professional Practice includes access to a website that contains samples of all AIA Contract Documents in PDF format for Mac and PC computers With comprehensive coverage of contemporary practices in architecture as well as the latest developments and trends in the industry The Architect s Handbook of Professional Practice continues to be the essential reference for every architect who must meet the challenges of today s marketplace with insight and confidence

Construction Documentation John A. Ricchini,James Jerome O'Brien,1990

Management of Construction Projects John Schaufelberger,Len Holm,2024-03-14 Unique among construction project management textbooks Management of Construction Projects third edition takes the constructor s perspective carefully analyzing a complex real world construction case study from multiple angles to demonstrate the skills knowledge and techniques students require to become successful project managers Popular as an undergraduate text and as

a contractor resource the book identifies key stages of the project management process such as delivery methods and contracts estimating planning and scheduling preconstruction services subcontracting and material management documentation communications and payment controls quality and safety leadership and ethics and claims disputes and close out This third edition includes a novel case study a new chapter on preconstruction services updated contract forms and figures and additional student exercises and integrates use of project management technology Topics include building information models sustainable construction environmental compliance lean construction and off site construction Boxed examples or short case studies have been included with each chapter These examples correspond directly to the chapters in which they are included and give the reader an applied approach to learning the concepts presented While primarily focused on the management of commercial projects the principles and techniques in Management of Construction Projects also apply to residential industrial and heavy construction Written in straightforward language from a constructor s perspective this textbook prepares upcoming construction project managers with everything they need to see a successful project through from start to finish

The Relationship Between the Quality of Construction Project Documentation and Contract Variations
Nicholas James Goss,2005 **AR 420-1 02/12/2008 ARMY FACILITIES MANAGEMENT , Survival Ebooks** Us
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Army,United States Army,Department of the Army,U. S. Army,Army,DOD,The United States Army, AR 420 1 02 12 2008
ARMY FACILITIES MANAGEMENT Survival Ebooks Construction Process Planning and Management Sidney M
Levy,2009-09-24 By their very nature construction projects can create seemingly endless opportunities for conflict Written by
a best selling author with over 40 years of experiences in the construction and general contracting business Construction
Process Planning and Management provides you with the necessary tools to save time and money on your construction
project In this book Sid Levy provides valuable advice for avoiding or working through the common problems that are a
result of the long term nature of construction projects failure to select a project delivery system appropriate to the project
incomplete drawing and specifications unrealistic scheduling poor communication and coordination among participants and
inadequate contract administration From project genesis through design development to contractor and contract selection on
to construction oversight punch list and successful project close out this book will point out those pitfalls to avoid and offer
practical advice at every step along the way Administer the general construction process including solicitation of contractor s
qualifications pre qualify bidders comparative analysis of bid packages recommendation for contract award contract
document negotiation and documentation of job change orders Provide Project Planning and on site management and
coordination of all construction projects Ensure compliance of building construction rules and regulations and collaborate
with chief engineers to monitor quality of construction Conduct technical plan review of construction documents and submit
written responses identifying required corrections or changes Design implement and oversee Company standards for

construction policies practices and processes **Project Management in Construction, Sixth Edition** Sidney M. Levy, 2011-11-07 PROVEN CONSTRUCTION PROJECT MANAGEMENT METHODS Fully revised to cover the most current contract information and green building guidelines Project Management in Construction Sixth Edition provides project managers and general contractors with the skills necessary to run every phase of a construction job This practical guide discusses estimating purchasing contract administration team management quality control and quality assurance safety and other topics essential to completing a project on time and within budget Project Management in Construction Sixth Edition features A new chapter on ConsensusDOCS AIA Integrated Project Delivery IPD and Lean Construction contract documents Construction Specification Institute CSI Green Format Specifications and the U S Green Building Council USGBC 2009 Certification System Updated construction industry statistics and trends Current safety data from OSHA The latest court decisions on key construction topics COMPREHENSIVE COVERAGE INCLUDES Introduction to the Construction Industry Start of the Construction Process General Conditions to the Construction Contract Bonds and Insurance Organizing the Project Team Successful Project Completion Demands a Successful Start Estimating Buying Out the Job Change Orders Quality Control and Quality Assurance Project Documentation Claims Disputes Arbitration and Mediation Safety in Construction Design Build Sustainability and Green Buildings Interoperability and Building Information Modeling BIM

Advances and Trends in Engineering Sciences and Technologies Mohamad Ali, Peter Platko, 2015-10-06 The International Conference on Engineering Sciences and Technologies ESaT 2015 organized under the auspices of the Faculty of Civil Engineering Technical University in Košice Slovak Republic was held May 27-29 2015 in the High Tatras Slovak Republic Facilitating discussions on novel and fundamental advances in the fields of Project Management Checklist: A Complete Guide For Exterior and Interior Construction Fred Stitt, 1992-09-30 A true management time saver this volume covers all project management stages from pre design up to the point that construction begins Following the standard American Institute of Architects AIA project format and three hole punched for portability it supplies checklist for site analysis schematic design design development and covers all phases of prebidding bidding and negotiations as well as contracts and post construction administration **Instrument Engineers' Handbook, Volume Three** Bela G.

Liptak, 2002-06-26 Instrument Engineers Handbook Third Edition Volume Three Process Software and Digital Networks provides an in depth state of the art review of existing and evolving digital communications and control systems While the book highlights the transportation of digital information by buses and networks the total coverage doesn't stop there It des

Construction Project Management Joe F. McCarthy, 2010 integrates business knowledge principles and practices of project management and construction management will help you achieve a strategic vision continuously improve construction operations and manage industrial commercial and institutional projects from conception to occupancy Publisher's description

Federal Register, 1996-06-21

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the doctor died following a heart attack during hogmanay celebrations to see in 1934 he lasted until january 6 when it s said that his second wife hilda see more

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alister mackenzie 30 august 1870 6 january 1934 was a golf course architect whose course designs span four continents originally trained as a surgeon mackenzie served as a civilian physician with the british army during the boer war where he first became aware of the principles of camouflage during the first world war mackenzie made his own significant contributions to military camouflage which he saw as closely related to golf course design

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