

REPAIR COST ESTIMATOR JOB DESCRIPTION

JOB DESCRIPTION

- Estimates cost of repairing damaged automobile and truck bodies, on basis of visual inspection of vehicle and familiarity with standard parts, costs, and labor rates; Examines damaged vehicle for dents, scratches, broken glass, and other areas requiring repair, replacement, or repainting.
- Sights along fenders to detect frame damage, or positions vehicle in frame-aligning rig that indicates location and extent of misalignment.
- Examines interior for evidence of fire or water damage to upholstery and appointments.
- Determines feasibility of repair or replacement of parts, such as bumpers, fenders, and doors, according to familiarity with relative costs and extent of damage.
- Computes cost of replacement parts and labor to restore vehicle to condition specified by customer, using standard labor and parts cost manuals.
- Enters itemized estimate on job order card or estimate form and explains estimate to customer
- May estimate cost of mechanical, electrical, or other repairs where shop performs both body work and mechanical servicing of vehicles.
- May estimate cost of repainting, converting vehicles to special purposes, or customizing undamaged vehicles, depending on specialty of shop.

RESPONSIBILITIES

- Review and evaluate cost estimates
- Communicate with trade partners and team members regarding new and current projects
- Prepare estimates and purchase orders in detail for all products
- Ensure timely completion of estimates
- Understand scope of work to bid
- Manage bid pricing from all vendors
- Prepare cost analysis
- Establish and maintain working relationships with vendors and subcontractors

QUALIFICATIONS AND SKILLS

- 3+ years' experience in construction estimating
- Bachelor's Degree in Accounting, Applied Science, Civil Engineering or related field
- Able to read architectural plans and develop cost estimates
- Strong understanding of residential construction processes
- Proficiency with MS Word and Excel
- Able to multi-task and meet strict deadlines
- Impeccable problem-solving skills

Collision Repair Estimator Job Description

David Kirk



Collision Repair Estimator Job Description:

2006 National Renovation & Insurance Repair Estimator Jonathan Russell, 2005-10 **Dictionary of Occupational Titles**, 1977 Supplement to 3d ed called Selected characteristics of occupations physical demands working conditions training time issued by Bureau of Employment Security Area Wage Survey, 1982 **Bulletin of the United States Bureau of Labor Statistics**, 1982 Dictionary of Occupational Titles United States Employment Service, 1977

Occupational Outlook Handbook, 1982 **I-CAR Unibody Collision Repair** Inter-Industry Conference on Auto Collision Repair, 1992 This up to the minute text includes only the very latest techniques in unibody collision repair and refinishing I CAR matching and other I CAR approved techniques and practices are thoroughly covered including MIG welding sectioning and pulling Information is presented in a logical sequence and progresses from covering shop procedures tools and equipment to estimating costs and restoring corrosion protection This book is based entirely upon the I CAR curriculum package and can be used in conjunction with other I CAR materials Motor World for Jobbers, Dealers and Garagemen, 1917 **Occupational Outlook Handbook**, 2008 The OOH is the most widely respected and used career reference available It features well written interesting descriptions for nearly 270 major jobs in the U S and summary information on additional jobs For each job the book discusses the nature of the work working conditions job outlook training and education needed earnings related occupations and additional information sources including Web sites Each description takes up 3 5 pages The book is packed with photos and practical current information which makes it invaluable for anyone doing career research making career decisions writing resumes and preparing for interviews Encyclopedia of Careers and Vocational Guidance Holli Cosgrove, 1997 A four volume set that contains career information including one volume with summaries on different industries and three volumes with profiles on a variety of jobs **Encyclopedia of Career and Vocational Guidance** William E. Hopke, 1987 *Auto Body Sheet Metal Repair* Robert L. Sargent, 1981 **Collision Repair Technician Cluster**, 2002 **The Commercial Car Journal**, 1924 **Encyclopedia of Careers and Vocational Guidance: Career articles, A-C**, 2011 Provides detailed facts and current statistics for over 750 occupations in more than 90 key career fields Contains more than 500 photographs *Handbook and Guide for Selecting a Career and Preparing for the Future*, 1987 **Top 300 Careers**, 2008 Explore hundreds of careers assess your best career fit and land a job fast with this extensive authoritative resource In one time saving volume job seekers and students find everything they need to research careers learn about pay outlook education and skills needed for about 300 jobs match their personal skills to the jobs and take seven steps to land a good job in less time This book provides thorough current and interesting descriptions for all major jobs covering about 90 percent of the workforce A special book within a book section by career and job search author Michael Farr describes the seven steps that cut job search time in half and includes sample resumes An assessment matches your personal skills with the characteristics of the occupations described in the book Top 100 Careers Without a

Four-year Degree Michael Farr, 2009 Many jobs without a four year degree are growing Explore 100 careers that don't require a bachelor's degree assess which ones match your skills and get the job you want quickly with this authoritative resource In one time saving volume job seekers and students find everything they need to research careers learn about pay outlook education and skills for the 100 jobs match their personal skills to the jobs and take seven steps to land a good job in less time This book provides in alphabetical order thorough current and interesting descriptions of 100 jobs that you can obtain without four years in college A special book within a book section describes the seven steps that cut job search time in half and includes sample targeted resumes by professional resume writers An easy to use assessment matches your personal skills with the characteristics of the occupations described in the book This new edition features fresh occupational facts and an at a glance Projections Data table through 2016 for every job The Job Match Grid and the Quick Job Search section have been updated as well **Careers Black & White** ,1990 **California. Court of Appeal (6th Appellate District). Records and Briefs** California (State),.

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