

# Automotive Service Advisor Job Description

Our growing company is hiring for an automotive service advisor. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for automotive service advisor

- Provide timely response to repair orders submitted by phone and email, in an efficient and friendly manner
- Review proposals to ensure proper repair and maintenance services are performed according to manufacturers' recommendations, interval-based timing, and appropriate pricing for suggested services
- Negotiate pricing, assess and apply proper warranty and post-warranty applications while creating, issuing, and explaining purchase orders according to our operating procedure
- Contact clients to provide recommendations, explain proposed procedures, and gain approval
- Make recommendations to Groups for full maintenance service proposals, repairs charged to the clients, and opportunities to cycle vehicles in favor of repair
- Locate and suggest proper service locations for clients
- Trained to achieve automotive tech Level I status

## Qualifications for automotive service advisor

- Automotive dealership service experience &/or certifications is a plus
- Prior experience in an auto service repair facility is preferred
- Comprehensive benefit package including Paid Time Off with accruals beginning the first day of employment, 401(k) plan through Vanguard, Medical, Dental, Prescription, and Vision Coverage, Tuition Reimbursement, Life Insurance, and Flexible Spending Accounts to highlight a few of the offerings
- Comprehensive benefit package including Paid Time Off (accruals begin with first day of employment) , 401(k) plan, Medical, Dental, Prescription, and Vision Coverage, Tuition Reimbursement, Life Insurance, and Flexible Spending Accounts to highlight a few of the offerings
- Previous working experience in Automotive Coatings for 3 years minimum
- Good knowledge in QC Tool, to facilitate problem solving and process improvements

# Automotive Service Advisor Job Description

**Victor M. Corman**



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Trinity Sunday. Our faith tells us there is but one God, and in thy one God there are three persons - Father, Son, and Holy Spirit. Trinity Sunday (Homily) - PreacherRhetorica The Trinity says that God is community, and that we seek. The Trinity says that God is relationship and that we search for. The Trinity says that God is love ... Trinity Sunday Homily Today is an important day, especially this year. It is a day to praise God who is constantly involved in our lives. It is a day to remember to look for God ... Trinity Sunday Year A Homilies and Reflections for Trinity Sunday Year A. Sunday May 31, 2026. Solemnity of the Most Holy Trinity (Jeff Cavins). The Strange Doctrine of the Trinity ... Homily For Holy Trinity Sunday, Year C Jun 11, 2022 — This celebration reminds us that the Father, the Son, and the Holy Spirit are working together. They are never separated, though, each one of ... Homily for The Holy Trinity, Year C (Updated 2023) Father Hanly's sermon for The Holy Trinity, Year C, "Hooray for God!" was delivered on 26th May 2013. It is sometimes hard to accurately transcribe Father ... TRINITY SUNDAY - Fr. Paul's Homily | St. Gregory the Great ... Trinity more than just an abstract doctrine that we take down off a shelf, dust off and admire once a year. Today we go forth from here mandated by our God ... Homily For Holy Trinity Sunday, Year A May 30, 2023 — Glory Be To The Father, To The Son And To the Holy Spirit, Amen! Readings: 1st: Ex 34, 4-6.8-9; Ps. (Dan 3, 52-56); 2nd: 2Cor 13: 11-13; ...