

DECEMBER 2017

BUSINESS MANAGEMENT & ADMINISTRATION

Instru a)		o candidates: allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write any	thing	
	dun	this time)		
b)	Answer any FIVE questions All questions carry equal marks. Marks for each question are shown in [1]			
c)	PAGE	istons carry equal marks, marks for each question are shown in []		
1.	Overall control of a limited liability company is maintained by the board of directors on behalf of the shareholders. Explain the directors' role as: a) managers of the company			
	Б)		10 each]	
2.	With the aid of line organisation charts, evaluate the types of authority most suitable for the following:			
	a) b)	he aid of line organisation charts, evaluate the types of authority most suitable for the follow he senior management of a large multinational corporation n accountant's partnership small IT company	ing:	
	c) d)	local convenience store	[5 each]	
		- 18 18 18 18 18 18 18 18 18 18 18 18 18	for manney	
3.	a)	escribe which type of business enterprise would be appropriate for the following: A plumber working on their own A small estate agency A small family brewing business		
		A large hotel chain	[3 each]	
	b)	valuate the main differences between private and public limited liability companies.	[8]	
4.	You are a trainee manager of a manufacturing company and the human resources manager has asked you to appraise:			
	a)	ow you would introduce work study into your organisation	[10]	
	b)	e benefits which might be the result of its introduction to your organisation	[10]	
5.	a) b)	escribe the factors which influence the size of the market for a good or service of your choic valuate the most appropriate selling media for the following: A smartphone manufacturer	e. [8]	
		A multinational clothing retailer An importer of luxury cars	[4 each]	
		Full eligibilities of russing coals	for merceal.	
6,	40()	nalyse the relationship between the purchasing department and other departments of a usiness.	[10]	
	(b)	valuate the following aspects of purchasing: Approved suppliers		
		Economic order quantities	[5 each]	
0.00	100			
7.	0)	fith the aid of a suitable diagram, explain how the five-point plan can be used in the design- erson specification.	of a [8]	
	(b)	ppraise the benefits of a formal induction training programme to both new employees and ti	140	
		rganisation.	[12]	
8.	a()	efine the term delegation.	[8]	
	ь)	fith the aid of suitable diagrams, evaluate how it should be effectively undertaken.	[12]	

Business Management And Administration Icm Past Paper

Yicheng Fang

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