

# ChatGPT: Zero to Power User Cheat Sheet

## KEY TERMS

**OpenAI:** parent company of ChatGPT

**Generative AI:** category of AI that can "produce" content like text/images vs. specific tasks like predicting things

**AI models:** think of these as big, big math equations

**Large language models:** very big math equations that are very good at predicting the next word

**Prompts:** messages you send to ChatGPT

**Prompt engineering:** the "science" of sending the exact right messages to ChatGPT to get the output you want

## PROMPT FRAMEWORKS

Get better output by structuring your prompts:

- **RTF (Role, Task, Format)**
- **CTF (Context, Task, Format)**
- **RASCEF (Role, Action, Steps, Context, Examples, Format)**

Two methods to prompting:

- **Megaprompts:** Write one big message that contains all of the above. E.g., ask for a full press release.
- **Prompt chaining:** Break down the task into smaller steps. E.g., start by asking for a blog post idea, then an outline, then the content.

## MODES

1. **Intern:** "Come up with new fundraising ideas."
2. **Thought Partner:** "What should we think about when generating new fundraising ideas?"
3. **Critic:** "Here's a list of 10 fundraising ideas I created. Are there any I missed? Which ones seem particularly good or bad?"
4. **Teacher:** "Teach me about [x]. Assume I know [x] and adjust your language."

## EXAMPLE PROMPTS

**Example context (attach before prompt):** "I run a bake shop called Pete's Pies located in Denver. We sell vegan cookies, brownies and cakes. My brand is witty, humorous and irreverent."

1. "Write 5 subject lines I should use for a holiday sale. Maximum 8 words each."
2. "Come up with a 5-day email sequence outline based on the teachings of the world's best e-commerce marketers to sell my ebook called 'Baking Wonders'"
3. "Write a landing page header for my new Salt Lake City location. Generate 10 ideas. Make sure they're creative."
4. "Write a cold email to the CEO of a local insurance agency. Assume they are interested in catered dessert. End of email asks for a 15-minute call. Max length 50 words. Tone: professional, enthusiastic."
5. "I'm hiring for a part-time baker position. Draft a job description using what you know about my business."
6. "I need to increase sales by 10% this year. What are some growth strategies I should think about?"
7. "Here are the reviews from my Google Reviews page. Summarize the feedback from my customers."
8. "Below are scratch notes from my recipe notebook. Format as a recipe to be shown online."

## KEY USE CASES

- **Summarizing** long text, transcripts, articles, reports
- **Brainstorming** ideas, outlines, new concepts
- **Synthesizing** insights and takeaways from text
- **Writing** blog posts, articles, press releases, standard operating procedures, pretty much any type of text
- **Coding** scripts and small programs
- **Extracting** data and patterns from messy text
- **Reformatting** text/data from messy text to tables/structure

## TONES

"Tone: [x]"  
"Write using a [x] tone"

CONVERSATIONAL  
LIGHTHEARTED  
PERSUASIVE  
SPARTAN  
FORMAL  
FIRM

## FORMAT

- "Be concise. Minimize excess prose."
- "Use less corporate jargon."
- "Output as bullet points in short sentences."
- "Output as a table with columns: [x], [y], [z], [a]"
- "Be extremely detailed."

## MISC. TIPS

- **Encouragement = better:** "You are world-class at marketing."
- **Scolding also = better:** "Make this better/more insightful."
- **If the output is bad, add more detail/background info**
- **Ask it to check its work:** "Are there any topics you missed?"
- **Adjust temperature:** Add "Temperature: x" to prompt. 1 = more creative (good for copywriting). 0 makes it more conservative (good for academic/formal).

## OTHER CHATBOTS



Bing Chat



Anthropic Claude



Poe



Google Bard

## USEFUL PLUGINS

requires ChatGPT Plus (\$20/month)



Zapier



Prompt Perfect



Noteable



Video Insights



Show Me



B12 AI Websites



Brandfetch



Substack IQ



Bardoon



AskYourPDF

## PROMPT INSPIRATION



PromptHero



SnackPrompt



Compiled by Pete Huang

Get the HI-RES version at [theneurondaily.com](https://theneurondaily.com)

# [Complete Guide To Ultimate Chatgpt Prompts 2025](#)

**StoryBuddiesPlay**



## **Complete Guide To Ultimate Chatgpt Prompts 2025:**

**The Essential Guide to Prompt Engineering** Vladimir Geroimenko,2025-03-17 This book provides a concise yet comprehensive guide to mastering the entire spectrum of prompt engineering from fundamental concepts to pro level techniques and essential security considerations Filled with practical examples and detailed explanations it delivers actionable knowledge that can be directly applied to AI projects The guide includes dedicated chapters on key challenges and security issues equipping readers to overcome significant obstacles they may encounter It outlines a clear pathway to the art and science of prompt engineering offering the tools and insights for a successful journey into the rapidly evolving world of generative AI With its holistic approach and coherent structure this book is an indispensable resource for AI developers professionals in related fields enthusiasts graduate and undergraduate students and anyone keen to enhance the efficiency of their interactions with AI models

**Advanced SEO Strategies with Chat GPT V5: A Step by Step Guide** StoryBuddiesPlay,2025-08-13 Advanced SEO Strategies with ChatGPT V5 A Step by Step Guide is the definitive blueprint for harnessing artificial intelligence to supercharge your search engine performance Covering everything from advanced keyword research and content optimization to voice search featured snippets and future SEO trends this eBook shows you how to integrate ChatGPT V5 into every stage of your workflow Packed with practical workflows actionable tips and forward looking insights it s designed for marketers entrepreneurs and content creators who want to stay ahead of algorithm changes and win top positions in search results Whether you re optimizing your first site or managing large scale campaigns this guide will help you rank higher work smarter and future proof your SEO strategy advanced seo strategies ai powered seo chatgpt v5 for seo seo content optimization keyword research ai voice search optimization featured snippet seo topic cluster strategy schema markup guide future of seo 2025

**A Comprehensive Guide to Earning Money with AI for Beginners** Luke Thompson,2025-07-02 AI Powered Income A Comprehensive Guide to Earning Money with AI for Beginners Step into the future of earning with AI Powered Income your essential guide to turning the power of artificial intelligence into real practical income streams Perfect for beginners and side hustlers this book breaks down exactly how people are using popular AI tools like ChatGPT Midjourney Canva and others to launch freelance services create and sell content start e commerce stores automate YouTube channels and even trade smarter in the stock and crypto markets Whether you want to write blogs faster generate stunning art build faceless video channels or automate customer service with AI chatbots this guide shows you how With simple step by step instructions recommended tools and real world success stories you ll learn how to Build an AI assisted freelancing business Create and monetize AI generated content Design and sell digital art with zero graphic design skills Launch automated YouTube channels without being on camera Boost your trading and e commerce results using AI tools Set up passive income streams powered by automation No tech background No problem This book was written with you in mind clear accessible and focused on action If you re ready to harness AI not just as a tool but as a pathway to

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collaboration using DevOps and DataOps principles Drawing on the real world expertise of five seasoned professionals who  
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**The Ultimate Guide to ChatGPT Prompts** Remon Geyser, 2025

**Your way to become a prompt expert! A comprehensive guide for working with ChatGPT** Mika Schwan, Lucas Greif, Andreas Kimmig, 2023-08-29 Do you want to learn how to achieve stunning results with ChatGPT Then this is the book for you With Your way to become a prompt expert A comprehensive guide for working with ChatGPT Your way to become a prompt expert A comprehensive guide for working with ChatGPT you will get a guide that will help you use the full potential of ChatGPT to accomplish complex tasks In this book you'll learn how to create effective prompts to get ChatGPT to generate the results you want You will learn the best methods and techniques to create precise and controllable interactions with ChatGPT This book will help you take your interaction with ChatGPT to the next level What you'll learn in this book Prompt engineering basics understand how ChatGPT works and how to create effective prompts Advanced prompt techniques Learn different strategies to formulate complex queries and achieve customized results Troubleshooting and Optimization Learn how to identify and optimize problems to get the best results from ChatGPT Practical examples and case studies Use practical examples and case studies to immediately put into practice what you have learned Whether you are an experienced

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[Tailoring Prompts For Success - The Ultimate ChatGPT Prompt Engineering Guide](#) Michael Ferguson, 2023-04-17 Get ready to unlock your full potential with ChatGPT In this comprehensive guide you'll discover the power of prompt engineering to boost your creativity productivity and effectiveness in various niches such as writing music business health and even fun With well researched content practical strategies real world examples and 100 carefully crafted prompts you'll learn how to harness the full capabilities of ChatGPT to empower yourself for effective interactions From generating compelling content to crafting persuasive sales pitches creating captivating stories composing motivational speeches and more you'll have the tools and techniques to excel in your chosen domain Along the way you'll also explore ethical considerations and engage in self reflection exercises ensuring a well rounded and responsible approach to using ChatGPT Whether you're a writer entrepreneur marketer musician or health enthusiast this book offers actionable takeaways personal stories and engaging content that will ignite your imagination and drive success Don't miss out on this transformative journey with ChatGPT Get started now and unleash your limitless potential

**ChatGPT Prompts Mastering** Christian Brown, 2023 Welcome to ChatGPT Prompts Mastering A Guide to Crafting Clear and Effective Prompts In this comprehensive guide you'll learn everything you need to know about crafting clear and effective ChatGPT prompts that drive engaging and informative conversations Whether you're a beginner or an experienced ChatGPT user this book has something for everyone From understanding the principles of effective prompting to mastering the art of constructing clear and concise prompts you'll gain the skills and knowledge you need to take your ChatGPT conversations to the next level

*ChatGPT Basic Manual 2025 A Complete Guide to Master the World's Most Advanced Conversational AI* Sebastian angeloff, Unlock the full potential of ChatGPT 2025 GPT 5 and take your digital skills to the next level The ChatGPT Basic Manual 2025 is a complete step by step guide designed to help you understand use and master the most advanced conversational AI available today Inside this manual you'll learn how to Create precise and effective prompts like a professional Write analyze summarize translate and generate ideas with AI Automate workflows and integrate ChatGPT with other tools Apply ChatGPT in education business programming and creative projects Use best

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**ChatGPT Unlocked** Aileen Santos,2024-10-29 Unlock the full potential of ChatGPT with this comprehensive beginner s guide ChatGPT Unlocked The Ultimate Beginner s Guide with Tips Tricks and Prompts to Master AI Conversations Whether you re new to AI or looking to deepen your skills this book will empower you to make the most of ChatGPT as a versatile all in one tool for daily life Packed with expert tips tailored tricks and beginner friendly prompts this guide explores everything from getting started with simple commands to advanced prompt techniques that yield powerful results Discover how ChatGPT can assist you in productivity creativity organization and learning Each section is designed to enhance your confidence and skill in interacting with ChatGPT making it a helpful companion for personal and professional growth Ideal for anyone looking to integrate AI into their routine this guide provides the essential insights and practical tools needed to make ChatGPT your go to resource for brainstorming problem solving organizing and so much more Dive in to unlock the capabilities of ChatGPT and transform the way you approach tasks projects and ideas

Mastering ChatGPT: A Comprehensive Guide to Prompt Engineering, Coding, and Monetization Balaji

murumbe,2023-06-05 Description Mastering ChatGPT A Comprehensive Guide to Prompt Engineering Coding and Monetization is the ultimate resource for anyone looking to harness the power of ChatGPT and unlock its full potential Whether you re a developer entrepreneur or AI enthusiast this ebook will equip you with the knowledge and skills to excel in prompt engineering coding and monetization In this comprehensive guide you ll dive deep into the world of prompt engineering and learn how to craft effective prompts that elicit precise and tailored responses from ChatGPT Discover advanced techniques strategies and best practices to optimize your inputs and achieve desired outcomes With practical examples and real world scenarios you ll gain a solid foundation in prompt engineering and be able to apply these skills to a wide range of applications But that s not all This ebook also delves into the realm of coding with ChatGPT showing you how to leverage its capabilities for various programming tasks Explore the possibilities of generating code snippets enhancing your software development workflows and tapping into the potential of ChatGPT as a coding assistant Unlock new avenues for efficiency and creativity in your coding endeavors Furthermore Mastering ChatGPT offers insights and strategies for monetizing your ChatGPT expertise Learn how to transform your skills into revenue streams whether by developing AI powered products offering consultancy services or creating compelling content Discover the lucrative opportunities that await you in the world of ChatGPT monetization and get practical tips for navigating this exciting landscape With its comprehensive approach expert guidance and practical advice Mastering ChatGPT A Comprehensive Guide to Prompt Engineering Coding and Monetization is your definitive companion on the journey to mastering ChatGPT Unleash the power



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**ChatGPT for Everyday Use (Updated Edition)** Çağla Erdem Öztaş,2025-11-04 Save time spark creativity and simplify your work with ChatGPT get real results fast This book skips the technical jargon and focuses entirely on practical solutions

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