

# BEFORE YOU PUBLISH

A must do seven-point checklist to help first-time authors avoid making mistakes that are extremely difficult to correct after self-publishing a new book.

## 1 PERFECT YOUR MANUSCRIPT

Your manuscript needs to be read, and indeed, carefully proofread by a bare minimum of three people apart from the author. Read here, more is very much better.

## 2 A FANTASIC BOOK COVER

If you spend money on nothing else, spend wisely and pay for a professionally designed book cover, and especially doubly so for a print on demand (POD) paperback.

## 3 GET YOUR WEBSITE READY

Racing to update, or worse, building a new website when or after you publish a new book is going to waste a lot of promotional traction.

## 4 ALIGN YOUR SOCIAL MEDIA

You are going to be an author, so make sure your social media accounts reflect your new status. Check all your profile descriptions and re-write them to note that you write books.

## 5 PLAN YOUR BOOK LAUNCH

Use every single resource you have, and also investigate what you can do to spread the word even further. If your budget allows, look at book promotion services that can give your book a promotional boost.

## 6 WRITE YOUR BOOK DESCRIPTION

A great book description excites, builds expectation and tells a reader why they should buy your book. Your book description is second only to your great book cover in attracting book buyers, so make sure it's a winner.

## 7 CATEGORIES AND KEYWORDS

It takes time to investigate which two main categories will help promote your book, and even more, research is needed to find seven keywords or keyword phrases that will help readers find your book by Search.



Slow down and don't get carried away with all the excitement.

Get things right first, before you self-publish.

# Beginner Tutorial For How To Start Self Publishing Tips

**Sandra Shillington**



## **Beginner Tutorial For How To Start Self Publishing Tips:**

*Self Publishing:Absolute Beginners Guide* Imogene Nix,Suzi Love,2016-05-21 Information advice and tips to help you decide between Self Publishing or Traditional Publishing and to then get you started on your road to publication This detailed information gives contacts lists cheat sheets and checklists that can be reproduced over and over again helping set goals that will steer you towards professionally produced books The book is aimed at all authors fiction and non fiction and is available in a range of formats including digital and paperback Co Authored by two Australians multi published Imogene Nix and best selling and award winning Suzi Love

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### **Mastering Microsoft Word: A Beginner's Guide to Creating and Formatting Documents** DIZZY

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### **Table of Contents Beginner Tutorial For How To Start Self Publishing Tips**

1. Understanding the eBook Beginner Tutorial For How To Start Self Publishing Tips
  - The Rise of Digital Reading Beginner Tutorial For How To Start Self Publishing Tips
  - Advantages of eBooks Over Traditional Books
2. Identifying Beginner Tutorial For How To Start Self Publishing Tips
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Beginner Tutorial For How To Start Self Publishing Tips
  - User-Friendly Interface
4. Exploring eBook Recommendations from Beginner Tutorial For How To Start Self Publishing Tips

- Personalized Recommendations
- Beginner Tutorial For How To Start Self Publishing Tips User Reviews and Ratings
- Beginner Tutorial For How To Start Self Publishing Tips and Bestseller Lists
- 5. Accessing Beginner Tutorial For How To Start Self Publishing Tips Free and Paid eBooks
  - Beginner Tutorial For How To Start Self Publishing Tips Public Domain eBooks
  - Beginner Tutorial For How To Start Self Publishing Tips eBook Subscription Services
  - Beginner Tutorial For How To Start Self Publishing Tips Budget-Friendly Options
- 6. Navigating Beginner Tutorial For How To Start Self Publishing Tips eBook Formats
  - ePub, PDF, MOBI, and More
  - Beginner Tutorial For How To Start Self Publishing Tips Compatibility with Devices
  - Beginner Tutorial For How To Start Self Publishing Tips Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Beginner Tutorial For How To Start Self Publishing Tips
  - Highlighting and Note-Taking Beginner Tutorial For How To Start Self Publishing Tips
  - Interactive Elements Beginner Tutorial For How To Start Self Publishing Tips
- 8. Staying Engaged with Beginner Tutorial For How To Start Self Publishing Tips
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Beginner Tutorial For How To Start Self Publishing Tips
- 9. Balancing eBooks and Physical Books Beginner Tutorial For How To Start Self Publishing Tips
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Beginner Tutorial For How To Start Self Publishing Tips
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Beginner Tutorial For How To Start Self Publishing Tips
  - Setting Reading Goals Beginner Tutorial For How To Start Self Publishing Tips
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Beginner Tutorial For How To Start Self Publishing Tips

- Fact-Checking eBook Content of Beginner Tutorial For How To Start Self Publishing Tips
- Distinguishing Credible Sources

### 13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

### 14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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