Mileage	10K	20K	30K	40K	50K	60K	70K	80K	90K	100K	110K	120K
Maintenance												
Engine synthetic oil change and oil filter change	V	V	V	V	V	V	V	V	V	V	V	V
Vehicle check				V				V				V
Air filter change (engine filter)*					V					V		
Diesel fuel filter change				V				V				V
Service / replacement micro-filter		V		V		V		V		V		V
Service / replacement spark plugs						V						V
Service / replacement brake fluid**				V		V		V		V		V
Wear-and-tear items												

V Replacement of front / rear brake pads. V Replacement of clutch (if necessary)

As required Replacement of front/rear brake discs.

As required (performed during engine oil service)

Replacement of wiper blades

[✓] Covered by BMW Ultimate Care

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^{*} Applies to most 2014 model your and nesser vehicles.

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first things first before you start writing the calendar invite make sure you have something engaging where the recipient sees sender whenever possible the email should come from you or another person rather than your company or team according to superoffice over 45 of email recipients decide see more

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if you re not sure how to adapt the examples above to suit your needs don't worry fill in one of these two templates formal or informal with the details of your see more