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Construction Superintendent Manual

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Bush, 1973 **Superintendent's Success Manual** Woody Richardson, 2020-08-27 Superintendent's Success Manual Nuts and Bolts By Woody Richardson Superintendent's Success Manual Nuts and Bolts covers all the important steps to being a successful superintendent including complete instructions from the start of a project through the end of a project A must read for any new or aspiring construction superintendent Richardson uses knowledge acquired through 40 years in the construction industry to delve into in depth items required to do the job of superintendent that are rarely discussed in other Construction Field Operations Reporting System Manual Gary B. Stebbings, Vicki S. Stebbings, 2011-04-01 This manual was written to introduce a dynamic and powerful system of project documentation reporting and management It's intended for training and educating the superintendent who on many projects is responsible for all the tasks of documentation and reporting On larger projects there may be a Field Engineer Contract Administrator and Assistant Superintendent assigned to it however I m presenting this material as though the entire documenting and reporting process is the responsibility of the Superintendent In 2007 I was given the opportunity to implement this system as the Field Operations reporting system for a mid size company doing national retail construction I wrote the Excel workbook that was used as the Weekly Field Operations Report and integrating it into our operations required extensive training of all personal including Project Managers Superintendents and Field Ops Managers General Superintendents It was a mammoth job that returned tremendous results by increasing productivity quality of completed projects and company profits The PM s time was greatly maximized as the superintendents were able to take on many project management responsibilities that were normally performed by the PM As I continually fine tuned it the system evolved to provide very powerful and greater control and performance thanks to its ability to continually show supervision and management exactly what their status is and outstanding issues in a real time basis One of the system's primary roles is in automatically identifying project issues and prompting a path of resolution Accurate and timely reporting is crucial enabling the front office to always keep a bird s eye view on the jobsite even if they re across the country Pro activity is a main theme as the reports have been created in such a way as to selectively bring forth items that may be overlooked This is especially true of the Jobsite Survey and the Weekly Project Status Report The system is also tailored to track and manage vital financial information and report costs such as Labor Usage Field Change Order Requests Payroll and issue a Weekly Project Cost Summary from the field This manual introduces a Field Operations Reporting system to the user that provides training in the use and function of the reports contained in the Excel Workbook Weekly Field Operations Report The manual shows the reader how to complete each form and describes their functions in detail The entire workbook is dynamic in function with all worksheet pages being inter related designed to work with one another Every worksheet is linked to the other for quick navigation and ease of use In my next book Construction Management for the Managing Superintendent the reader will be given the opportunity and resources available to gain much needed introductory knowledge about this challenging arena It's written to train the

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