

how i write outlines/take notes

ROMAN NUMERAL METHOD: (outline)

required format by my first teacher

EXAMPLE

- I. Main Topic:
 - A. Section Name (pg #)
 1. Important facts, concepts, examples, etc.
 2. ...
 3. ...
 4. ...
 5. ...
 - B. Section Name (pg #)
 1. Important fact/concept/idea
 - a. Separation/issue into pieces
 2. Important fact/concept/idea
 - a. ...
 - b. ...
 - c. ...
- II. Main Topic and so on...

MY USUAL OUTLINE METHOD:

[Section #] Section Name

→ Summary from textbook

Reading:

(main idea)

- info (important ideas)
- Events/people/concepts/etc.

CRITICAL:

- info
- events
- how it affects

I usually take the headings and subheadings and organize my different ideas

- info
- (ex) Examples

EXAMPLE

[Section 1] The Road to World War I

→ At the summer crisis in the Balkans led to conflict with a tension between assassination, Austria-Hungary's demands...

Cause of the War

(main idea) Nationalism, militarism, and a system of alliances contributed to the start of World War I.

- system of nation states that were forming led to competition

ALLIANCES AND ALLIANCES

- Europe's greatest powers were divided into 2 sides

the Triple Alliance (Austria, Germany, Italy) and the Triple Entente (France, Britain, Russia)

- Germany
- Austria-Hungary
- Italy
- France
- Great Britain
- Russia

BASIC OUTLINE METHOD:

EXAMPLE

Ch. 1: Photosynthesis: Using Light To Make Food

- Chapter Name
- Section Name
 - important concept/definition/fact/idea
 - important fact/concept
 - definition...
 - important definition/important concept/word/thing/relationship/etc.
- Section Name
 - important fact/concept/definition/fact/idea
 - Photosynthesis occurs in chloroplasts in plant cells
 - as green parts of plants have chloroplasts
 - photosynthesis usually occurs in the stroma
 - the green comes from chlorophyll or photosynthetic pigment

~ note-taking ~

HOW I TYPICALLY TAKE NOTES IN CLASS:

EXAMPLE

March 13th, 20th notes

- Britain with imperialism, but they were industrialized
- others the power, but they had more resources/resources

MATERIALISM

- improved factories
- transportation
- technology let the people participate in gov.

Global Data: 4th round of notes

- British East India Company
- Queen Victoria

Early History

- the company came with gov and was the main idea
- B.B. took over India but they believed the Company had been mis-managing



- kept each other of odds
- as much as they could
- British world war I -

Course 3 Daily Notetaking Guide

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Course 3 Daily Notetaking Guide:

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