Chapter 3:

ANS:

Students can discuss the increase of online meetings and virtual practices for workplaces, including worker training in new communication technologies. Other factors affecting workplaces include safety precautions like social distancing, the installation of plastic dividers, the use of mandatory masks, and frequent sanitizing to protect workers and customers. Encourage students to share personal experiences about how COVID-19 affected their lives.

Analysis: Global Pandemic Impact

6. LO3: Refer to Figure 1.5. Within the next five years, what technologies do you think will dominate the workplace? Write a list of the top three technologies. Do you have these technological skills?

ANS:

Students will provide a list of three technologies from Figure 1.7 and discuss whether or not they have these skills. Encourage students to share how they acquired these skills.

Analysis: Understanding the Nature of Communication

7. LO4: What is the definition of communication?

ANIS:

Communication may be defined as the transmission of information and meaning from a sender to a receiver. The process is successful only when the receiver understands an idea as the sender intended it.

Analysis: Understanding the Nature of Communication

8. LO4: Consider a time when you were misunderstood. What were the barriers to communication? How did you overcome the misunderstanding?

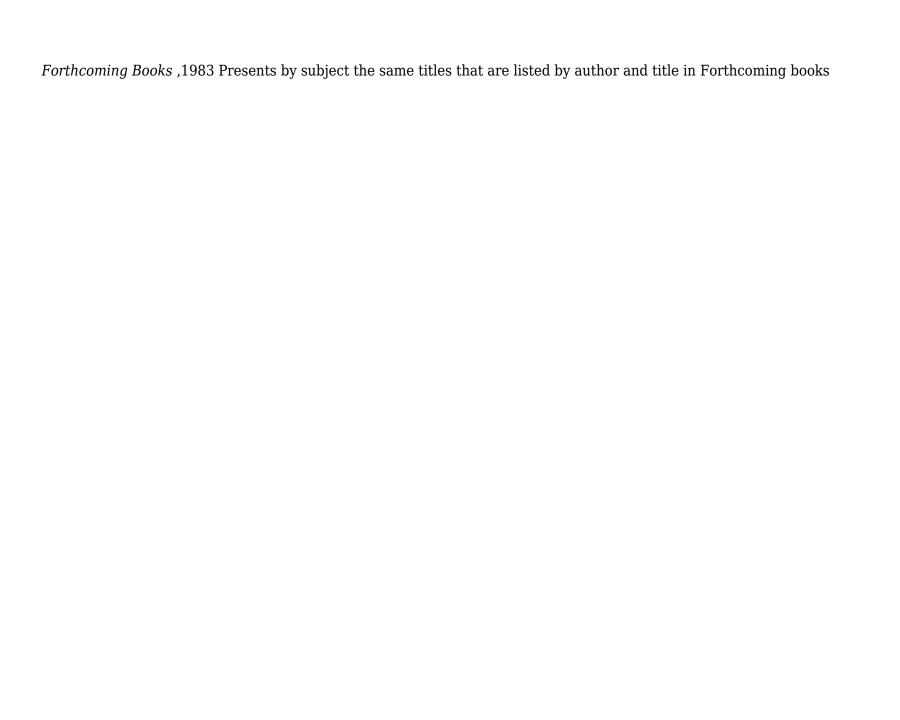
Business Communication Process And Product 7th Edition Answers

Arthur James Wells

Business Communication Process And Product 7th Edition Answers:

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