

CONTRACTING OFFICER REPRESENTATIVE (COR) DESKGUIDE

1. Overview.

a. In short, contracting officer representatives (COR) are qualified individuals appointed by the Contracting officer (KO) to assist in the technical monitoring or administration of a contract. Although CORs can be employed on all types of contracts, they are extremely useful in the more complex services, supply, and/or construction contracts. However, you must keep in mind that the use of CORs does not alleviate the need for a full time contracting professional to monitor contract surveillance and manage the contract management team.

b. COR's should be identified by the requiring activity at the time the procurement package is received by the KO. By using the term "identified," this does not mean just telling us the COR's name, the nomination must include the nominee's qualifications. Actually, it is highly recommended that the COR actually be involved in the acquisition process, i.e., assisting in the development of the technical requirements, the quality assurance plan, and any other pre-award activities. This ensures that the COR is extremely familiar with the requirements of the contract.

c. Not everyone can be a COR. CORs have to be a Government employee (either military or civilian) and they must possess the necessary qualifications (training) and experience commensurate with the responsibilities delegated to them. As far as training, the COR should have successfully completed the formal COR course sponsored by the Army Logistic Management College or an equivalent. A possible equivalent is the new internet-based COR course developed by the Federal Acquisition Institute. This course encourages self-development by CORs and is available at "<http://www.faionline.com>".

d. If you anticipate utilizing a COR on a procurement, then you should include the clause at 252.201-7000, Contracting Officer's Representative, in the solicitation and resultant contract.

2. Selection, Appointment, & Termination.

a. A COR is selected/nominated by the requiring activity and then formally appointed to the contract by the KO. Prior to the formal appointment, the KO has to consider the ability, training, and experience of COR designees and shall assure that designees are appropriately qualified to act as their authorized representatives. All CORs should complete the ALMC training or equivalent (FAI internet-based course) prior to being issued a letter of appointment.

b. Each designation of a COR shall be in writing (by name and position title) and clearly define the scope and limitations of the COR's authority (See paragraph 5 for a sample COR designation letter). Appointment letters, at a minimum, include the following:

- (1) The Name, including rank or grade, and full mailing address of the COR;
- (2) The extent of the COR's authority to act on behalf of the contracting officer;
- (3) The limitations on the COR's authority;

Contracting Officer Representative Cor Deskguide

MR Robert Kurt Knauer Cpcm Cppo



Contracting Officer Representative Cor Deskguide:

Desk Guide for Contracting Officer's Technical Representatives on the Negotiated Contracting Process ,1984

Contracting Officer Representative (COR) Training Course Text ,2005 **Decisions of the Federal Labor Relations Authority** United States. Federal Labor Relations Authority,2016 Decisions of the Federal Labor Relations Authority Federal Labor Relations Authority,2016-02-08 The FLRA administers the labor management relations program for 2 1 million non Postal federal employees worldwide approximately 1 2 million of whom are represented in 2 200 bargaining units It is charged with providing leadership in establishing policies and guidance related to federal sector labor management relations and with resolving disputes under and ensuring compliance with the Federal Service Labor Management Relations Statute Contains tables of decisions under the Federal Service Labor Management Relations Statute by agency by labor organization and by individual Main body includes texts of decisions Other related products Decisions of the Federal Labor Relations Authority V 66 August 1 2011 Through September 30 2012 can be found at this link [http bookstore gpo gov products sku 063 000 00096 5](http://bookstore.gpo.gov/products/sku/063-000-00096-5) Decisions of the Federal Labor Relations Authority V 65 August 1 2010 Through July 31 2011 can be found at this link [http bookstore gpo gov products sku 063 000 00094 9](http://bookstore.gpo.gov/products/sku/063-000-00094-9) Decisions of the Federal Labor Relations Authority V 64 August 17 2009 Through July 31 2010 can be found at this link [http bookstore gpo gov products sku 063 000 00093 1](http://bookstore.gpo.gov/products/sku/063-000-00093-1) Decisions of the Federal Labor Relations Authority V 63 October 16 2008 Through August 16 2009 can be found at this link [http bookstore gpo gov products sku 063 000 00092 2](http://bookstore.gpo.gov/products/sku/063-000-00092-2) Decisions of the Federal Labor Relations Authority V 63 October 16 2008 Through August 16 2009 can be found at this link [http bookstore gpo gov products sku 063 000 00092 2](http://bookstore.gpo.gov/products/sku/063-000-00092-2) Decisions of the Federal Labor Relations Authority V 62 December 10 2006 Through October 15 2008 can be found at this link [http bookstore gpo gov products sku 063 000 00091 4](http://bookstore.gpo.gov/products/sku/063-000-00091-4) Federal Service Labor Management Relations Statute Chapter 71 of Title 5 of the U S Code as Amended and 5 U S C 5596 The Back Pay Act as Amended 2012 can be found here [https bookstore gpo gov products sku 063 000 00095 7](https://bookstore.gpo.gov/products/sku/063-000-00095-7) *Deployed COR* United States. Office of the Assistant Secretary of the Army for Acquisition, Logistics, and Technology. Integration Office,U.S. Army Combined Arms Command,U.S. Army Combined Arms Center,Center for Army Lessons Learned (U.S.),2008 This handbook provides the basic tools and knowledge to use in conjunction with the formal contracting officer s representative COR training given by your local contracting officer Contains a summary of acquisition policies and contract managerial tools designed specifically for contingency contracting officers COOs This handbook is designed to address realities CORs face in operations outside the continental U S The information in this handbook is extracted from numerous sources within the defense acquisition community and hard lessons learned from countless CORs and CCOs in deployed environments P 1 **Nationwide Training Opportunities** GSA Interagency Training Center (U.S.),1996 *The COR Member of the Acquisition Team* James Philips (N.),Michael P. Jennings,Scottie L. Paramoure,National Contract Management Association (U.S.),2012-07-18

Contracting Officer's Representative (COR) Basic Training Course Text Management Concepts,2018 **User's Guide to the Contracting Officer's Representative (COR) Workbook** ,2000 **Contracting Officer's Representative (COR) Handbook** Department of Defense,2018-10-26 Why publish the COR Handbook I began my civil service career in 1977 at the Army Corps of Engineers after a stint in the Air Force and college Eventually I worked my way up to a Senior level position at the Defense Intelligence Agency where I worked until I retired in 2016 I frequently chaired Selection Boards for Architect Engineer A E service contracts and for construction contracts so I always had a copy of the FARs and the DFARs at hand What bothered me about the 3 ring binders that held them was they were so big and bulky Now that I am retired I decided to publish the FARs DFARs AFARS and other book for acquisition professional in separate books that are easy to carry and simple anyone can quickly find what they re looking for This is one of those books Why buy a book you can download for free We print this book so you don t have to First you gotta find a good clean legible copy and make sure it s the latest version not always easy Some documents found on the web are missing some pages or the image quality is so poor they are difficult to read We look over each document carefully and replace poor quality images by going back to the original source document We proof each document to make sure it s all there including all changes If you find a good copy you could print it using a network printer you share with 100 other people typically its either out of paper or toner If it s just a 10 page document no problem but if it s 250 pages you will need to punch 3 holes in all those pages and put it in a 3 ring binder Takes at least an hour It s much more cost effective to just order the latest version from Amazon com This book includes original commentary which is copyright material Note that government documents are in the public domain We print these large documents as a service so you don t have to The books are compact tightly bound full size 8 1 2 by 11 inches with large text and glossy covers I need glasses to read and I don t like books with small print That s especially true of complex technical subjects like acquisition regulations 4th Watch Publishing Co is a HUBZONE SDVOSB <https://usgovpub.com>

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Employees on managing and administering contracts Understanding and communication is the key to success in government contracting but learning the rules helps **Managing Federal Government Contracts** Charles D. Solloway Jr., CPCM, 2013-02-01 You've Got Questions We've Got Answers Questions can arise at any point in the process of working with government contracts Now you have an accessible resource you can trust for authoritative answers **Managing Federal Government Contracts The Answer Book** covers the contract management process from planning to closeout and all the steps in between Using the regulations and legislation as a basis author Charles Solloway draws on his many years of experience to craft answers that will help you address the issues you face every day This book provides answers to the questions most commonly asked by government program and contracting personnel contracting officer's representatives contractor employees inspectors and all those involved in government contract management The question and answer format makes getting the information you need quick and efficient Examples of forms and templates drawn from actual contract work are included to make your work easier Along with the basics on the roles of the various contract team members and the different aspects associated with each contract type this resource covers Partnering issues Data use for efficient contract management Remedial actions and how to properly initiate them The government's role with subcontractors Don't let your questions go unanswered Get **Managing Federal Government Contracts The Answer Book Contracting Officer Representative's Supplemental Course Text** United States. Environmental Protection Agency. Office of Acquisition Management, 1999

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