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Contemporary Medical Office Procedures Doris Humphrey, 1996 Accompanying computer disk provides 300 review questions with valuable learner feedback for every answer

Saunders Medical Assisting Pocket Pal Sue A. Hunt, Jon Zonderman, 2002 This handy reference tool is useful for medical assisting students going into clinical externship as well as for new medical assistants on the job Information is organized into the key national curriculum topics and an outline format provides rapid access to information when it's needed most It includes a 6 month planner and notes section for capturing critical information used on the job every day Tips for clinical success are also included as well as numerous charts and lists that summarize information into essential components

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Doody's Rating Service Daniel J. Doody, 1996

Patient Billing Greg Harpole, Susan M. Sanderson, 2002-04 Instruction in the fourth edition of this seven chapter text workbook tutorial is based on MediSoft Advanced version 6.1 Students will systematically learn how to use the patient billing features of this popular software which is used in thousands of medical offices A four day simulation of patient billing in a Family Care System provides hands on practice in all billing tasks

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