

Robert Smith

Spanish Teacher



[Today's Date]

[341 Company Address]
[Company City, State xxxxx]
[(xxx) xxx-xxxx]
[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager's Name],

Recently I came across your job advertisement posted on *** regarding your requirement for a Spanish Teacher at your school, and I would like to apply for this position. I had always admired the way your school inculcates morale and discipline among students apart from providing exemplary education. I was looking for an opportunity to teach students in a classroom setting, and be a resourceful mentor to them, hence I would like to use this opportunity to join your institution and guide students in various Spanish languages and cultures.

I am a qualified Spanish teacher with a valid certification in education and teaching, and I also possess all the skills that are posted along in the job advertisement. I have a teaching experience of 15 years and exposure to teaching up to 20-25 students in a batch. On this note, I request you to have a look at my notable achievements and qualifications –

- Value and understand the importance of a strict yet playful environment in a classroom, I have the skills to maintain this environment without hampering active communication with the students.
- Comfortable working with children from various social backgrounds and age groups, and the credit goes to my previous work experience, wherein I taught in various school setups including NGO schools, and government schools.
- I understand each child is blessed with natural talent, and it is the teacher's responsibility to tap this resource by providing them with additional support and training so that they become capable and master the language.
- Expertise in incorporating non-language components into classroom lessons, including areas such as family traditions, political events, and Hispanic culture.
- Holding a Master's degree in Spanish and newly acquired education credentials from *** University.

With my dedicated nature along with my passion to engage students in the learning process, I am also proficient in developing new curricula and assessment tools. Besides, my experience and credentials would enable me to offer the highest standards of Spanish instruction at your school. I look forward to the opportunity to discuss this position with you in further detail. Thank you for your time and consideration.

Sincerely,
[Your Name]

Cover Letter Sample For Spanish Professor

VM Jensen



Cover Letter Sample For Spanish Professor:

Can I Wear My Nose Ring to the Interview? Ellen Gordon Reeves, 2009-04-23 Writing with enormous authority and a compelling lively voice Ellen Reeves brings together her lifetime of experience of hiring counseling and resume doctoring into an essential guide for young job seekers Can I Wear My Nose Ring to the Interview takes readers step by step through a process that was always tough but is today especially challenging Yes if you're wedded to your nose ring wear it to the interview No you shouldn't be emailing out hundreds of resumes Begin the search with a professional mind set get organized and set yourself up with business cards a respectable email address and a working cell phone The importance of networking and the rule of three try to make three emails or phone calls a day but never more than that The elevator speech hone your pitch to the length of an elevator ride and be prepared to use it at the most unexpected times The art of writing cringe free cover letters and killer resumes from timelines hooks and grammatical dos and don'ts to why you should never use the phrase References available upon request never include your GPA and never ever make a typo How to dress for an interview including why to put on your business clothes when interviewing at home over the phone Things to be honest about citizenship and past salary range And things not to say I want this job because I need health insurance Then once you're in how to negotiate salary what to expect in a review and basic first job common sense take initiative be humble and helpful never use your boss as a confidant and always say I'll find out instead of I don't know Now you're on your way

Resources in Education, 2001-04 **An Analysis of Current Select Teacher Training Programs in Bilingual/Bicultural Education and the Development of New Teacher Training Designs** Sherry R. Migdail, 1979
Normal Instructor, 1929 *Diverse Issues in Higher Education*, 2007 *High Points in the Work of the High Schools of New York City*, 1919 *Bulletin of High Points in the Work of the High Schools of New York City*, 1919 **The Ohio Teacher**, 1914 **The High School Teacher**, 1927 *Normal Instructor and Teachers World*, 1928 **Elementary School Teacher and Course of Study**, 1901 **Formative Evaluation of Teacher Implementation of the One Bird - Two Habitats Curriculum** Kathryn D. Row, 1994 *Western Teacher*, 1896 **ILAS calendar**, 2000 **Official Gazette of Porto Rico** Puerto Rico, 1911 **Black Issues in Higher Education**, 2004-09 **AEJMC News**, 2006 **Career Journal for Education & Health Care**, 1994 **The Pall Mall Budget**, 1875 **Job Openings for Economists**, 1998

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