

Consulting Engagement Letter

THIS CONSULTING SERVICES LETTER (the "Agreement") is made effective as of August 23, 2023 (the "Effective Date"), by and between: (1) Acme (hereinafter "Company"), located at [COMPANY ADDRESS] and (2) Sample Client (hereinafter "Client"), located at [CLIENT ADDRESS] (collectively referred to herein as the "Parties", and individually as a "Party"). The Parties agree to the following terms of services.

1. Company shall provide the following services (collectively the "Services") to Client: [SERVICES DESCRIPTION]

Client will provide a dedicated single point of contact to optimize efforts. All milestones agreed to by the Parties hereunder are aspirational in nature and not material to the Agreement. The Parties shall work diligently to meet any and all such milestones, but failure to adhere to any such milestones shall not be considered a material breach of the terms of the Agreement. Client acknowledges that success in any engagement between Client and Company is predicated on the participation and availability of Client. Client is solely responsible for creating and implementing its own decisions, choices, actions and results arising out of or resulting from the relationship contemplated herein. As such, Client agrees that Company is not and will not be liable or responsible for any actions or inaction, or for any direct or indirect result of any services provided by Company.

2. The Services provided above shall begin as of [START DATE] (the "Commencement Date"), and shall continue until [END DATE OR "until the work is completed"] (the "Term Period"). Company and Client may extend the term of this Agreement upon the mutual written consent of the Parties hereto. The Parties agree that the terms of this Agreement, including the Services and compensation provided herein, may get amended if this Agreement is extended beyond the term of this Agreement. Company and Client will be required to renegotiate the terms for an extension within thirty (30) days of the Agreement's termination to avoid a disruption in service.

3. In consideration of the rendering of the Services by Company to Client, Client agrees to pay Company as follows: [PAYMENT RATE]. Expenses for travel costs, including, but not limited to, airfare, hotel, automobile, and meals and any other expenses as necessary to carry out the Services, and agreed to in advance by Client, will be billed at-cost to Client in addition to Company's services' fees. All amounts due to Company shall be paid within [X DAYS TO PAY] days of receiving the invoice, and shall be paid online or via the invoice's attached methods of payment. All payments made by Client to Company shall be non-refundable. Client shall pay interest on all late payments, calculated daily and compounded monthly at the lesser of the rate of [LATE FEE PERCENTAGE] per month or the highest rate permissible under applicable law. Client shall also reimburse Company for all reasonable costs incurred in collecting any late payments, including, without limitation, attorneys' fees. Upon termination of Agreement, Client shall remain liable to Company for all amounts owing under this Agreement until all amounts due hereunder have been paid.

4. Company retains all ownership rights to any materials provided to Client during the term of this Agreement. The materials Client is provided by Company are for Client's use only and are being provided to Client with a single-user license. Client is not authorized to share, copy, distribute, or otherwise disseminate any materials received from Company electronically or otherwise without Company's prior written consent. All such intellectual property shall remain the sole property of Company, and no license to sell or distribute Company's materials is hereby granted or implied. Client agrees not to reproduce, duplicate, copy, sell, trade, resell and/or exploit for any commercial or personal purposes any materials provided by Company to Client without Company's prior written consent.

5. Client acknowledges that Client takes full responsibility for Client's decisions made before, during and after the services provided by Company. All information and the services provided to Client are made available to Client as business tools for Client's own use. Client accepts full responsibility for its choices, actions and results, and expressly assumes the risk of the services for Client's use, or non-use, of the information provided to Client. Client also acknowledges and understands that Client expressly assumes all of the risks related to the services provided by Company to Client, whether or not such risks were created or exacerbated by Company.

Consulting Engagement Letter Sample

Information Information Security



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Art of M and A Due Diligence Alexandra Reed Lajoux, 2000 The Art of M A Due diligence is today s most useful guidebook for uncovering problems and inconsistencies while they are still manageable **Securing Intellectual Property**

Information Information Security, 2008-12-09 Most employees are astounded at how easily and quickly their proprietary information can get out of their control In a large number of cases theft of trade secrets often involves employees leaving a company to start their own business or work for a direct competitor Nearly all books that address the topic of trade secrets have the spy vs spy perspective The author approaches the topic from a practical business perspective and not simply creating paranoia for paranoia s sake The material for this book comes from the author s extensive work experience as a computer forensics consultant and manager on numerous theft of trade secrets cases No nonsense solutions to the most common intellectual property problems facing security managers computer security professionals corporate legal counsel and human resource managers Sample agreements and forms that address specific business needs Coverage of threats ranging from physical security lapses to hackers to social engineering *Guide to Small Business Consulting Engagements*, 1987 Communicating Understandings in Litigation Services Roger B. Shlonsky, 1995 Environmental Liability Allocation, 2008 *The CPA Journal*, 2002 Providing Cash Management Consulting Services John S. Purtill, 1997

Start and Run a Consulting Business Douglas A. Gray, 2002 Consulting has become a multimillion dollar industry in North America As society becomes more complicated people in business health care education government and other fields are calling on specialists to provide answers to complex problems **Shenson on Consulting** Howard L. Shenson, 1990-08 Based on Howard Shenson s wide ranging expertise it gives you a real life no holds barred account of what it s really like to go out on your own and fight to survive and succeed in the consulting business Covers every phase of consulting from establishing the business and sales and marketing to proposals and presentations financial issues and client relations Shenson covers the latest trends in the industry as tracked by his well known newsletter Professional Consultant and Seminar Business Report and his many contacts in the business Start and Run a Profitable Consulting Business Douglas A. Gray, 1985 Miller's Comprehensive GAAS Guide Martin A. Miller, 1991 **Medical Practice Management Handbook**, 1999 **Guide to Business Valuations**, 1998 **Negotiating and Structuring International Commercial Transactions** American Bar Association. Section of International Law and Practice, 1991 *Legal Guide to Independent Contractor Status* Robert W. Wood, 2000 Avoid costly penalties by knowing the facts Now with this Third Edition you can determine independent contractor versus employee status This comprehensive volume gives you contracts that satisfy current court review along with checklists of critical issues to be resolved within each industry You can learn the standards established for independent contractor status by the IRS federal labor and employment laws and state workers compensation and unemployment compensation laws Also addressed are the consequences of erroneous classification including tax

considerations pension and benefit plans and tort liability **The Hiring & Firing Book** Steven Mitchell Sack,1993 A
Primer on Technology Licensing Gregory J. Battersby,Charles W. Grimes,1996 Discusses licensing transactions in industries
which thrive on new technology namely the pharmaceutical biotech and computer industries *Microsoft Certification*
Careers William C. Jeansonne,1999-09-01 With Microsoft certification you get one of the most highly regarded and bankable
IT credentials in the world But which of the many Microsoft certification programs is best for you This unique guide gives you
a complete overview of Microsoft s many certification tracks and explains exactly what kind of career path and salary range
you can expect with each of the credentials With solid advice on how to prepare for certification exams a comprehensive
rundown of career resources and seasoned tips on IT job hunting it s the one guide you need to choose the right certification
and launch your lucrative IT career Covers MCSE NT 4 Exams *Inside the Technical Consulting Business* Harvey
Kaye,1986 For engineers and technical professionals in engineering fields here is a complete how to do it guide to launching
a career as an engineering consultant It explains the business and personal decisions that must be considered before
entering the field and discusses how to market your firm establish business accounts and maintain client relations The book
treats the nuts and bolts of managing a consulting operation including staffing an office legal considerations finding capital
and preparing proposals Also included are real life case studies and examples **Annual Institute on Equal Employment**
Opportunity Compliance ,1984

Reviewing **Consulting Engagement Letter Sample**: Unlocking the Spellbinding Force of Linguistics

In a fast-paced world fueled by information and interconnectivity, the spellbinding force of linguistics has acquired newfound prominence. Its capacity to evoke emotions, stimulate contemplation, and stimulate metamorphosis is really astonishing. Within the pages of "**Consulting Engagement Letter Sample**," an enthralling opus penned by a highly acclaimed wordsmith, readers set about an immersive expedition to unravel the intricate significance of language and its indelible imprint on our lives. Throughout this assessment, we shall delve to the book is central motifs, appraise its distinctive narrative style, and gauge its overarching influence on the minds of its readers.

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