# STEPS TO SUMMARIZING: NONFICTION

1

READ THE TEXT

- → Slowly read each part
- → Look at text features like title, captions, pictures

2 |

UNDERLINE KEY WORDS

- → Underline the most important words
- → Pick information that supports the main idea

3

FIGURE OUT THE MAIN IDEA

- → Use key words to decide the author's big ideas
- → Do this for each paragraph or section of the text

4

WRITE THE SUMMARY (TAMS)

- → Use TAMS: Text, Action and About, Main ideas, Supporting details
- → Use your own words
- → Do NOT include your opinion

# **Complete Guide To Simple Nonfiction Ideas Tips**

**Terry C. Jones** 

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