# Therapeutic Communication Study Guide

After completing the reading assignment, write or draw answers in the spaces provided and answerthe multiple-choice questions.

1. Describe the points to consider in preparing the physical setting for the interview.

Temperature, noise level, sufficient lighting, privacy, avoiding distracting objects, place distance of 4-5 feet from the client but avoid divider

List the pros and cons of note-taking during the interview. Pro- don't forget what was said

Con- distracts from a relationship; breaks eye contact; may cause you to tell them to slow down; impedes observation of client; may be threatening if sensitive issues are being discussed

Contrast open-ended vs. closed questions, and explain the purpose of each during theinterview.

Open-ended gets more information, use when a new topic, can elicit feelings and ideas

Closed-ended elicits yes/no answers, when you need to limit answers, gets the cold facts, limitsrapport

# **Communication Study Guide Answers**

**Kimberley Keller** 

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