

Estructura de un manual de calidad



Nombre

Ayudará a mantenerlo almacenado en una biblioteca organizada e identificarlo.

Campo de aplicación

Evita confusiones, malos usos o inconsistencias en las actividades.

Presentación del documento

Permite delegar responsabilidades y reconocer a los expertos que lo redactaron.

Alcance del manual de calidad

Describe las políticas de calidad, límites y aplicaciones reales del manual.

Políticas de cumplimiento

Enumera las responsabilidades que tienen los trabajadores por el cumplimiento o incumplimiento del manual.

Manual de procedimientos de la empresa

Elabora, con precisión y detalle, los requisitos para efectuar de forma correcta un procedimiento.

Mapa de procesos

Especifica las estructuras, esquemas organizacionales y responsabilidades del control de calidad.

Gestión de recursos

Nombra todas las herramientas que se emplearán para asegurar la calidad de los procesos

Gestión de riesgos

Describe las acciones preventivas y de reacción ante escenarios donde no se cumplan los estándares de calidad.

Listado de referencias e índice

Expande el conocimiento del lector y facilita su búsqueda de temas.

Como Se Elabora Un Manual De Calidad

RM Cervero



Como Se Elabora Un Manual De Calidad:

Gua de elaboracin de un Manual de Calidad Adriana Gomez Villoldo, 2016-05-30 Este libro es una gua prctica para aquellas personas que sin tener experiencia previa ni tiempo suficiente para leer extensamente sobre las diversas opciones metodol gicas necesitan elaborar la documentaci n necesaria para implantar el sistema de gesti n de calidad de una empresa en base a la norma ISO 9001 2015 Se explica con todo detalle y paso a paso c mo elaborar un Manual de Calidad sus procedimientos sus instrucciones e informaci n documentada Tambi n se incluyen recomendaciones consejos ejemplos pr cticos tablas y listados con la finalidad de facilitar el entendimiento y su aplicaci n En este libro expongo de una manera muy detallada la metodolog a a seguir para desarrollar los dos nuevos conceptos que nos requiere la nueva versi n de la norma como son la identificaci n del contexto de la organizaci n y la gesti n de riesgos de los procesos de la empresa Por lo tanto este libro no es solo una gua explicando los diferentes apartados de la norma sino es tambi n un ejemplo pr ctico de c mo puedes elaborar tanto el Manual los procedimientos e informaciones documentadas registros necesarios para aplicar a tu empresa y que esta pueda certificarse en la ISO 9001 2015 Ya son numerosas empresas que han implantado esta metodolog a en su empresa y han sido auditadas con xito por las certificadoras m s conocidas y prestigiosas a nivel Internacional

Manual para elaborar manuales de políticas y procedimientos Martín G. Alvarez Torres, 1996 Manual de Farmacología A. López Castellano, V. Villagrasa, L. Moreno, 2010-11-11 Se presenta la 2 a edici n de esta interesante obra en el rea de Farmacolog a de la mano de las profesoras del Departamento de Fisiolog a Farmacolog a y Toxicolog a de la Universidad CEU Cardenal Herrera de Valencia Las tres autoras tienen una amplia y reconocida experiencia tanto a nivel docente como de investigaci n En la elaboraci n de cada uno de los cap tulos han colaborado profesores universitarios de las reas de conocimiento de Farmacolog a Farmacia y Tecnolog a farmac uticas como farmac uticos comunitarios expertos en el tratamiento de la patolog a correspondiente El objetivo de la obra es proporcionar la informaci n necesaria que permita un uso racional de los medicamentos Con el fin de facilitar la consulta el libro se estructura por enfermedades de los diferentes sistemas del organismo y se aborda la descripci n de cada patolog a tratamiento farmacol gico y actuaci n del farmac utico La obra proporciona los conocimientos necesarios que debe tener el profesional para la dispensaci n activa indicaci n o consulta farmac uticas como para un correcto seguimiento farmacoterap utico o simplemente para una buena educaci n sanitaria Se incide en todos aquellos aspectos que el farmac utico debe conocer para acercarse al paciente y de esta manera ofrecer los recursos necesarios para que los presentes y futuros profesionales sanitarios puedan promover la utilizaci n de los medicamentos de forma racional La presente edici n realiza una actualizaci n farmacoterap utica de todos los cap tulos del libro y una revisi n y en su caso una ampliaci n de la atenci n farmac utica y uso racional del medicamento en cada una de las patolog as que se tratan en la obra Como principales novedades se ha incluido un cap tulo dedicado al tratamiento de la enfermedad de Alzheimer y otro al tratamiento del Parkinson La obra est dirigida tanto al estudiante de Farmacia

Farmacología y Terapéutica I y II 4 o curso como al profesional fundamentalmente al farmacéutico comunitario Esta nueva edición tendrá un enfoque más dirigido a Atención Primaria Proporciona la información necesaria para permitir y promover un uso racional de los medicamentos Con el fin de facilitar la consulta el libro se estructura por enfermedades de los diferentes sistemas del organismo y se aborda la descripción de cada patología tratamiento farmacológico y actuación del farmacéutico La obra proporciona los conocimientos necesarios para la dispensación activa indicación o consulta farmacéuticas como para un correcto seguimiento farmacoterapéutico o simplemente para una buena educación sanitaria Manual calidad total en los servicios municipales ,2002 **Gestión medioambiental** Leonel Vega Mora,1998 Texto de gran ayuda a todos aquellos tanto en el ámbito gubernamental como empresarial que estén interesados en la búsqueda de nuevos esquemas de gestión medioambiental como mecanismos básicos hacia el verdadero desarrollo humano sostenible **Revista de la Comisión de Integración Eléctrica Regional** ,1997 **Manual práctico para el auxiliar de odontología** Viviana Cortesi Ardizzone,2008 La figura del auxiliar Ergonomía odontológica general y especial Control de infecciones desinfección y esterilización Anatomía especial de la boca y de los dientes Anestesia y analgesia Las radiografías dentales Odontología pediátrica Odontología conservadora Endodoncia Prtesis fija definitiva y provisional Prtesis removible Patología oral Periodontología y cirugía Ortodoncia Respuestas a los test de autoevaluación **Revista petroquímica** ,1998 *Memoria detallada del estado de la Nación* Argentina,1999 La privatización de las telecomunicaciones en América Latina Jorge Walter,Cecilia Senen González,1998 Boletín IIE. ,2002 **Transformación** ,1995 **Siderurgia latinoamericana** ,1992 Ingeniería, investigación y tecnología ,2000 Boletín económico ,1993 **Novísimo manual del estudiante de derecho** Vicente Olivares Biec,1873 *Comercio exterior* Banco Nacional de Comercio Exterior (Mexico),2002 **Alta dirección** ,1998 Revista española de pedagogía ,1959 **Diccionario general de arquitectura e ingeniería ...** Pelayo Clairac y Saenz,1888

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Como Se Elabora Un Manual De Calidad Introduction

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