# Guidelines for AQAC Submissions- Programmes for a Minor

#### 1. The new programme/revision to a programme follow FSS and BUS Guidelines

Numbe	Requirements	Check if complete d
1	The Level I pre-requisites for the courses selected at Levels II/III must be specified.	
п	There should be 5 courses distributed across levels II and III or 15 credits at levels II and III for all new and revised minors.	
III	The proposal should include the appropriate course codes and numbers.	
IV	The date minor is expected to be taught should be determined.	
v	Delivery mode and type of assessment should be determined.	
VI	Proposals should detail in a table the specific courses which will comprise the minor, including level I courses.	
VII	Proposals which replace an existing minor or are a revision of a current minor must include also a comparative table which lists the courses in the old minor in one column, and those in the new minor in another, with annotations to explain differences.	
VIII	Proposals for new minors must have a full market demand assessment completed following the template provided by BUS (OBUS - p-21-Market-Demand-Assessment-Guidelines). The market demand assessment must be attached to the proposal for the FSS AQAC to review the proposal.	
IX	All proposals must include feedback from the sister campuses and other stakeholders (e.g.; the public sector, students, industry/government department, etc.). This feedback must be attached to the proposal. If one or more of the sister campuses or other stakeholders have not been obtained, a record of contacts requesting feedback should be attached.	
X	Feedback on the proposal from The Centre for Teaching and Learning must be attached to the proposal.	
XI	Feedback on the proposal from the Library must be attached to the proposal.	
XII	Feedback from the Bookshop must be attached to the proposal.	
XIII	A budget approved by the Bursary must be attached to the proposal.	
XIV	If the proposal involves blended or on-line learning a review from the Office of On- Line Learning must be attached using the appropriate template (OBUS - p-12- checklist-for-online-and-multimode-programme-proposal).	
xv	The proposal should have been reviewed for its content and adherence to BUS guidelines by the Head of Department (OBUS - p-11-final-policy-on-qa-for-online-and-multimode-programmes; OBUS - p-12-checklist-for-online-and-multimode-programme-proposal; OBUS - p-21-Market-Demand-Assessment-Guidelines; OBUS - UWI-Gender-Policy; OBUS Grading-Policy-rev-2019; OBUS-p-2-definition-of-	

# **Common Prerequisites Counseling Manual**

**E Durkheim** 

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Martha M. Ellis, 2020-01-24 John Edward Roueche is the most productive and the most recognized community college leader in the history of the community college movement He is a person with remarkable vision and over the decades has demonstrated an uncanny ability to scan the horizon of higher education identify emerging issues or issues that should emerge and place them squarely before leaders and practitioners in the field Throughout his career Roueche has powerfully led the community college field by recognizing often long before others do areas of potential opportunity or impending concern and addressing them through prolific research writing and speaking This book explores the influence of John on individual lives and community colleges across the United States Through stories and research of his years in the community college vineyard the book follows the professional chronology of John's life from childhood to today While segments of his life history are included in the chapters this is not a biography This work is a collection of voices on the impact of John from many perspectives Themes run throughout the chapters that paint a picture of this man Hopefully you the reader will smile laugh reflect and enjoy the life and influence of John Edward Roueche **Teacher Certification Requirements in All Fifty States, 2006-2007** Joel E. Boydston, 2007 Teacher Certification Requirements in All Fifty States, 2004-2005 Joel E. Boydston, 2005 **General Catalog Issue** University of Washington, 1964 "Code of Massachusetts regulations, 1997" ,1997 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020 Resources in Education ,1977 **Manual of Physical Therapy** Otto D. Payton, Richard P. Di Fabio, 1989 Handbook of Treatment of Mental Disorders in Childhood and Adolescence Benjamin B. Wolman, Alan O. Ross, 1978 See homosexuality in the subject index Handbook of Group Intervention for **Children and Families** Karen Callan Stoiber, Thomas R. Kratochwill, 1998 In response to the increasing appreciation of groups for prevention and intervention this handbook provides school and community mental health care professionals with a valuable resource for developing competence in group work This title provides the latest information on specific disorders and psychological issues that children and families face Clinical Guide to Behavior Therapy Susan R. Walen, Norma M. Hauserman, Paul Lavin, 1977 Vocational Guide ,1943 Paperbound Book Guide for Colleges ,1974 Drug Abuse, a Special Interest Resource Guide in Education Sara Lake, 1980 Survey of literature journal articles books and microfiche published between 1975 April 1980 on drug abuse as a problem of the 1970 s Covers all drugs of abuse including alcohol focuses on elementary and secondary school youth References were selected from computer searches of 11 data bases and also certain manual searches Topical arrangement Each entry gives bibliographical information and abstract Index

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