

Civil Service Exam: Practice Test #1: Clerical Ability

(D) emotion - ✓✓When alphabetizing correctly, which of the following would be second?

- (A) flag
- (B) house
- (C) decade
- (D) emotion

(D) neutron - ✓✓When alphabetizing correctly, which of the following would be fourth?

- (A) microphone
- (B) neutral
- (C) lithograph
- (D) neutron

(B) earnest - ✓✓When alphabetizing correctly, which of the following would be third?

- (A) excitement
- (B) earnest
- (C) early
- (D) earn

(A) catalog - ✓✓When alphabetizing correctly, which of the following would be second?

- (A) catalog
- (B) catch
- (C) carbon
- (D) curb

(A) element - ✓✓When alphabetizing correctly, which of the following would be third?

- (A) element
- (B) elephant
- (C) box
- (D) department

(A) carton - ✓✓When alphabetizing correctly, which of the following would be third?

- (A) carton
- (B) cartographer
- (C) cart
- (D) cartoon

Clerical Exam Practice Test

Matthew Lanni

A red circular graphic with a gradient, appearing as a partial circle or a thick arrow pointing to the right, located to the right of the name bar.

Clerical Exam Practice Test:

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reading comprehension Detailed answer explanations can help target the right study plan to score high on the Senior Office Typist Exam *Master the Clerical Exams--Diagnosing Strengths and Weaknesses: Practice Test 1* Peterson's,2010-07-01 Peterson's Master the Clerical Exams Diagnosing Strengths and Weaknesses provides a great opportunity for test takers to practice the most common types of questions encountered on clerical exams and then assess their strengths and weaknesses Through this diagnostic test readers can find out where their skills are strongest and where they need extra help Clerical test subjects include vocabulary spelling coding and math Detailed answer explanations can help target the right study plan to score high on a clerical exam **Master the Clerical Exams--Practice Test 6** Peterson's,2010-07-01 Peterson's Master the Clerical Exams Practice Test 6 provides a great opportunity for test takers to practice the type of questions encountered on the U S Postal Service Clerk Typist Exam and then assess their strengths and weaknesses Through this full length practice test readers can find out where their skills are strongest and where they need extra help Clerical test subjects in this practice test include sequencing comparisons spelling computations verbal ability dictation and dictation transcript Detailed answer explanations can help target the right study plan to score high on the U S Postal Service Clerk Typist Exam

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